

TERMINOLOGY FOR PARLIAMENTARY WORK



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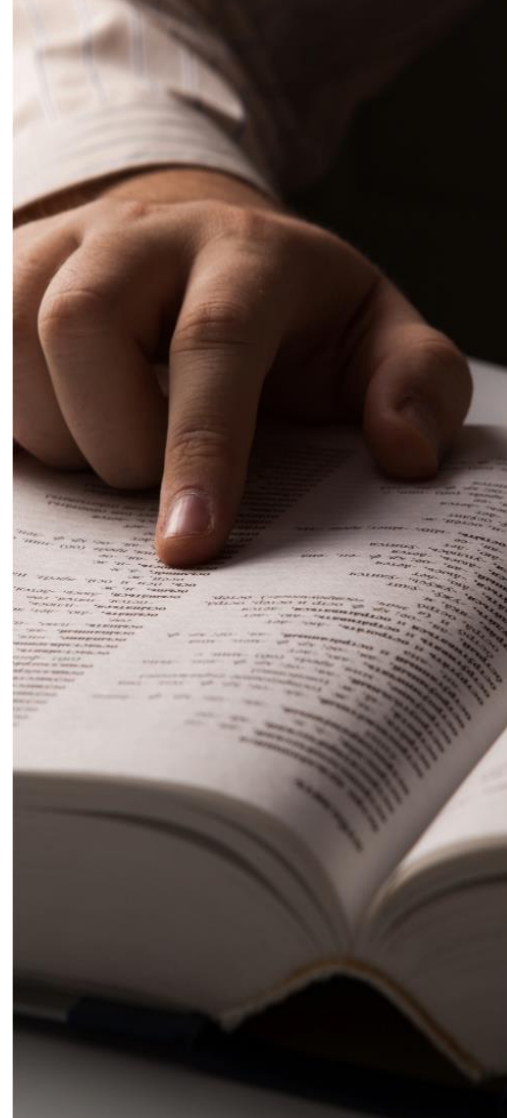
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This glossary has been compiled by DG TRAD's **Terminology Coordination Unit** to help Members, their assistants and EP staff find explanations of terms commonly used in Parliament.

It contains 121 terms in English, French and German, with explanations in English. The main sources were the EU's terminology database (**IATE**), Parliament's **Rules of Procedure** (November 2023), the **Europarl** website, the **Treaty on the Functioning of the European Union** and other official documents and institutional resources.

We hope you find the glossary useful. To send us feedback or suggest additional terms for inclusion, please write to dgtrad.termcoord@europarl.europa.eu.

Further EU-specific terminology can be found in **IATE**, the EU's multilingual terminology database, which contains some **7 million** terms covering all areas of EU policy.



TERM	EXPLANATION	REFERENCE
EN - accredited assistant DE - akkreditierter Assistent FR - assistant accrédité	<p>An accredited assistant is based in one of the European Parliament's three places of work (Brussels, Luxembourg or Strasbourg) and has a contract of employment under European law concluded directly with Parliament.</p>	<p>Europarl > Assistants</p>
EN - acquis / acquis communautaire / Community acquis / the body of EU law DE - gemeinschaftlicher Besitzstand / Besitzstand (Gemeinsamer Besitzstand, Acquis Communautaire) FR - acquis communautaire / acquis	<p>The European Union (EU) acquis is the collection of common rights and obligations that constitute the body of EU law, and is incorporated into the legal systems of EU Member States.</p>	<p>Glossary of EU legislation</p>
EN - admissibility DE - Zulässigkeit FR - recevabilité	<p>Admissibility of amendments. 1. No amendment shall be admissible if: (a) it does not directly relate to the text which it seeks to amend; (b) it seeks to delete or replace the whole of a text; (c) it seeks to amend more than one of the individual articles or paragraphs of the text to which it relates. This provision shall not apply to compromise amendments nor to amendments which seek to make identical changes to a particular form of words throughout the text; (d) it is established that the wording in at least one of the official languages of the text that the amendment is seeking to change does not require amendment; in this case, the President shall seek out a suitable linguistic remedy together with those concerned.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
EN - advisory procedure DE - Beratungsverfahren FR - procédure consultative	<p>One of the two types of committee procedures established by Regulation (EU) No 182/2011; used as a general rule for the adoption of implementing acts not falling under the examination procedure.</p>	<p>Council-EN based on Council-FR and Regulation (EU) No 182/2011 laying down the rules and general principles concerning mechanisms for control by Member States of the Commission's exercise of implementing powers</p>

TERM	EXPLANATION	REFERENCE
<p>EN - amendment DE - Änderungsantrag FR - amendement</p>	<p>An amendment may seek to alter a part of a text (a motion for a resolution, a draft legislative resolution or a legislative proposal) and hence to delete, add, or substitute words or figures in this text. It has to satisfy certain admissibility criteria. Only the committee(s) responsible, a political group, or at least 40 Members may table amendments for consideration in plenary.</p>	<p>European Parliament, DG Presidency, Directorate for the Plenary, 'The Plenary: a User's Guide'</p>
<p>EN - associated committee procedure DE - Verfahren mit assoziierten Ausschüssen FR - procédure avec commissions associées</p>	<p>Where [...] the Conference of Presidents, on the basis of Annex VI, considers that the matter falls almost equally within the competence of two or more committees, or that different parts of the matter fall within the competence of two or more committees, Rule 56 (Opinions of committees) shall apply with the following additional provisions: [...] The rights attaching to the status of "committee responsible" are exercised by the lead committee. In exercising those rights, the lead committee must take due account of the prerogatives of the associated committee. In particular, the lead committee must comply with the obligation to observe the principle of sincere cooperation as regards the timetable and respect the right of the associated committee to determine the amendments submitted in plenary which fall within its exclusive competence. Previously known as 'procedure with associated committees'.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
<p>EN - basic act / basic legal act DE - Basisrechtsakt FR - acte de base</p>	<p>A "basic act" is an act of secondary legislation which provides a legal basis for the Community action and for the implementation of the corresponding expenditure entered in the budget. Such an act must take the form of a Regulation, a Directive or a Decision. Recommendations and opinions do not constitute basic acts, nor do resolutions or declarations. Previously known as 'procedure with associated committees'.</p>	<p>Interinstitutional Agreement of 16 December 2020 between the European Parliament, the Council of the European Union and the European Commission on budgetary discipline, on cooperation in budgetary matters and on sound financial management, as well as on new own resources, including a roadmap towards the introduction of new own resources</p>

TERM	EXPLANATION	REFERENCE
EN - blue card DE - blaue Karte FR - carton bleu	<p>The President may give the floor to Members who indicate, by raising a blue card, their wish to put to another Member, during that Member's speech, a question of no longer than half a minute's duration, if the speaker agrees and if the President is satisfied that this will not lead to a disruption of the debate.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
EN - Bureau DE - Präsidium FR - Bureau	<p>European Parliament body that lays down rules for Parliament, draws up Parliament's preliminary draft budget and decides all administrative, staff and organisational matters. The Bureau consists of the President of the European Parliament, the 14 Vice-Presidents and the five Quaestors elected by Parliament for a period of two and a half years (which can be renewed).</p>	<p>Political bodies > Bureau</p>
EN - "catch-the-eye" DE - „Catch-the-eye“-Verfahren / System des Augenkontakts bzw. der erhobenen Hand / System des Augenkontakts FR - interventions à la demande ("catch-the-eye") / "mains levées"	<p>With a view to increasing the spontaneity of debates and Members' participation, a period is set aside for short speeches (one minute maximum) by Members on a "catch-the-eye" basis. This occurs at the end of the normal list of speakers, immediately prior to the closing speeches by the Commission, Council and the rapporteur(s) (where appropriate). The agenda sets aside a period of five minutes for "catch-the-eye", but this period can be shortened or extended by the President under Rule 162, on the basis of the overall time available. Members wishing for the floor under this procedure should attract the President's attention by raising their hand.</p>	<p>European Parliament, DG Presidency, Directorate for the Plenary, 'The Plenary: a User's Guide'</p>
EN - citizens' initiative / European citizens' initiative / ECI DE - Bürgerinitiative / europäische Bürgerinitiative FR - initiative citoyenne / initiative citoyenne européenne / ICE	<p>The European citizens' initiative enables one million EU citizens from at least seven EU countries to call on the European Commission to propose legislation on matters where the EU has competence to legislate.</p>	<p>EU > European Citizens' Initiative</p>

TERM	EXPLANATION	REFERENCE
<p>EN - Code of Conduct for Members of the European Parliament regarding integrity and transparency / Code of Conduct</p> <p>DE - Verhaltenskodex für die Mitglieder des Europäischen Parlaments in Bezug auf Integrität und Transparenz / Verhaltenskodex</p> <p>FR - code de conduite des députés au Parlement européen en matière d'intégrité et de transparence / code de conduite</p>	<p>Parliament shall lay down rules governing the transparency of its Members' financial interests in the form of a Code of Conduct which shall be adopted by a majority of its component Members, in accordance with Article 232 of the Treaty on the Functioning of the European Union, and attached to these Rules of Procedure as an annex.</p> <p><i>Previously known as 'Code of Conduct for Members of the European Parliament with respect to financial interests and conflicts of interest'.</i></p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
<p>EN - codecision procedure</p> <p>DE - Mitentscheidungsverfahren / Verfahren der Mitentscheidung</p> <p>FR - procédure de codécision</p>	<p>Following the entry into force of the Treaty of Lisbon, the codecision procedure became the ordinary legislative procedure of the European Union (EU) (Article 294 of the Treaty on the Functioning of the EU). This procedure gives the European Parliament, representing the Union's citizens, the power to adopt instruments jointly with the Council of the European Union. It becomes co-legislator, on an equal footing with the Council, except in the cases provided for in the Treaties where the procedures regarding consultation and approval apply. The ordinary legislative procedure also includes qualified majority voting in the Council.</p>	<p>EUR-Lex > Lawmaking procedures</p>
<p>EN - codification</p> <p>DE - Kodifizierung</p> <p>FR - codification</p>	<p>Codification consists of repealing the acts that are to be codified and replacing them with a single text which does not amend the substance of those acts.ordinary legislative procedure also includes qualified majority voting in the Council.</p>	<p>Europarl > Legislative powers</p>

TERM	EXPLANATION	REFERENCE
EN - committee coordinator DE - Ausschusskoordinator FR - coordinateur de commission	<p>The political groups may designate one of their members as coordinator. The committee coordinators shall if necessary be convened by their committee Chair to prepare decisions to be taken by the committee, in particular decisions on procedure and the appointment of rapporteurs. The committee may delegate the power to take certain decisions to the coordinators, with the exception of decisions concerning the adoption of reports, opinions or amendments.</p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - committee of inquiry DE - Untersuchungsausschuss FR - commission d'enquête	<p>Parliament may, at the request of one quarter of its component Members, set up a committee of inquiry to investigate alleged contraventions of Union law or alleged maladministration in the application of Union law which would appear to be the act of an institution or body of the European Union, of a public administrative body of a Member State, or of persons empowered by Union law to implement that law.</p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - committee procedure / comitology (deprecated) / comitology procedure (deprecated) DE - Ausschussverfahren (preferred) / Komitologieverfahren FR - procédure de comité (preferred) / règles de comitologie	<p>Procedure whereby the European Commission executes the implementing powers delegated to it by the legislative branch (i.e. the European Parliament and the Council of the European Union) with the assistance of committees consisting of Member State representatives.</p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - committee responsible DE - federführender Ausschuss FR - commission compétente	<p>Should two or more standing committees be competent to deal with a question, one committee shall be named as the committee responsible and the others as committees asked for opinions.</p>	Rules of Procedure of the European Parliament (Nov. 2023)

TERM	EXPLANATION	REFERENCE
EN - compromise amendment DE - Kompromissänderungsantrag FR - amendement de compromis	<p>The term "compromise amendment" is used in two different contexts: - when a compromise is being sought between the Commission or Council and Parliament, represented by the committee responsible (Rules 61(2), 69 and 73); - or when political groups are seeking to reach a compromise among themselves (Rules 173 and 174).</p>	European Parliament, DG Presidency, Directorate for the Plenary, 'The Plenary: a User's Guide'
EN - Conciliation Committee DE - Vermittlungsausschuss FR - comité de conciliation	<p>(1) Body established by Article 294 TFEU in the context of the ordinary legislative procedure (formerly the codecision procedure, which has the task of reaching agreement on a joint text on the basis of the positions of the European Parliament and the Council at second reading, in accordance with the conciliation procedure. (2) Body provided for in Article 314 TFEU in the context of the special legislative procedure for conciliation on budgetary matters with the task of reaching agreement on a joint text on the basis of the positions of the European Parliament and the Council, with the participation of the Commission</p>	Glossary of EU legislation
EN - conciliation procedure DE - Vermittlungsverfahren FR - procédure de conciliation	<ol style="list-style-type: none"> 1. Procedure in the context of the ordinary legislative procedure (formerly the codecision procedure), involving the convening of the Conciliation Committee in cases where the Council does not approve all the European Parliament's amendments at second reading; described in Article 294 TFEU. 2. Conciliation procedure in the context of the budgetary procedure as described in Article 314 TFEU. 	Treaty on the functioning of the European Union
EN - Conference of Committee Chairs DE - Konferenz der Ausschussvorsitze FR - Conférence des présidents des commissions	<p>The Conference of Committee Chairs (CCC) is the political body that coordinates the work of the committees and ensures the smooth cooperation between them. It consists of the Chairs of all standing and special committees and meets on Tuesdays of the Strasbourg part-sessions. The Chair is elected from among its members for a two and a half year mandate.</p>	Europarl > Conference of Committee Chairs

TERM	EXPLANATION	REFERENCE
<p>EN - Conference of Community and European Affairs Committees of Parliaments of the European Union / Conference of European Affairs Committees / Conference of Parliamentary Committees for Union Affairs of Parliaments of the European Union / COSAC DE - Konferenz der Sonderorgane für EU-Angelegenheiten FR - Conférence des Organes parlementaires spécialisés dans les Affaires de l'Union des Parlements de l'Union européenne / COSAC / Conférence des organes parlementaires spécialisés dans les affaires de l'Union européenne / Conférence des organes spécialisés dans les affaires de l'Union</p>	<p>A conference of the committees of the national Parliaments of the European Union Member States dealing with European affairs as well as representatives of the European Parliament.</p>	<p>COSAC > Home > About</p>
<p>EN - Conference of Delegation Chairs DE - Konferenz der Delegationsvorsitze FR - Conférence des présidents des délégations</p>	<p>The political body in Parliament that periodically considers all matters concerning the smooth running of interparliamentary delegations and delegations to the joint parliamentary committees.</p>	<p>Europarl > Conference of Delegation Chairs</p>

TERM	EXPLANATION	REFERENCE
<p>EN - Conférence of Presidents DE - Konferenz der Präsidenten FR - Conférence des présidents</p>	<p>The Conférence of Presidents is the political body in Parliament responsible for the organisation of Parliament's business and legislative planning, for deciding the responsibilities and membership of committees and delegations, and for relations with other EU institutions, the national parliaments and non-EU countries. The Conférence of Presidents prepares Parliament's timetable and plenary sitting agendas and allocates seats in the Chamber. The Conférence of Presidents consists of the President of Parliament and the political group chairmen. One representative of the non-attached Members also has a seat in the Conférence of Presidents but no voting rights.</p>	<p>Europarl > Political bodies</p>
<p>EN - consent procedure DE - Verfahren der Zustimmung / Zustimmungsverfahren FR - procédure d'approbation</p>	<p>Any of the special legislative procedures provided for in the Treaty on the Functioning of the European Union whereby the Council may act after obtaining the consent of the European Parliament, or whereby the European Parliament may act after obtaining the consent of the Council.</p>	<p>Glossary of EU legislation</p>
<p>EN - consolidated text / consolidated version DE - konsolidierter Text / konsolidierte Fassung FR - texte consolidé / version consolidée</p>	<p>Texts, whereby political amendments and technical adaptations are incorporated in the Commission proposal (at first reading) or the Council position (second reading).</p>	<p>EUR-Lex > EU law > Consolidated texts</p>
<p>EN - consolidation DE - Konsolidierung FR - consolidation</p>	<p>The editorial compilation in a single text of the provisions of the basic act and all the subsequent amendments to it. [...] Consolidation has no legal effect and does not constitute the adoption of a new act.</p>	<p>Glossary of EU legislation</p>

TERM	EXPLANATION	REFERENCE
EN - constituency week / non-sitting week DE - Wahlkreiswoche FR - semaine de circonscription	<p>Week set aside for MEPs to work in their constituencies, so there are no official meetings of parliamentary bodies during this period.</p>	<p>EP press release of 30.3.2007</p>
EN - consultation procedure DE - Konsultationsverfahren FR - procédure de consultation	<p>Interinstitutional procedure enabling the European Parliament to give its opinion on a proposal from the Commission. This procedure is now applicable in a limited number of legislative areas, such as internal market exemptions and competition law. In addition, this consultation procedure is used for the adoption of non-mandatory instruments, especially recommendations and opinions issued by the Council and the Commission.</p>	<p>Glossary of EU legislation</p>
EN - Council first reading position DE - Standpunkt des Rates in erster Lesung FR - position du Conseil en première lecture	<p>In the ordinary legislative procedure, the Council adopts a first reading position if it does not approve Parliament's first reading position. The Council sends its first reading position to Parliament for second reading. Parliament may, within three months approve the Council position without amendment, decide not to act, adopt amendments to the Council position or reject the Council position.</p>	<p>Europarl > Council common positions</p>
EN - declaration of private interests DE - Erklärung über private Interessen FR - d'intérêts privés	<p>For reasons of transparency and accountability, Members of the European Parliament shall submit a declaration of private interests to the President by the end of the first part-session after elections to the European Parliament (or within 30 calendar days of taking up office with the Parliament in the course of a parliamentary term), in accordance with a form drawn up by the Bureau.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>

TERM	EXPLANATION	REFERENCE
EN - delegated act DE - delegierter Rechtsakt FR - acte délégué	A non-legislative act of general application adopted by the Commission, using powers delegated to it by a legislative act, and supplementing or amending certain non-essential elements of the legislative act.	Consolidated version of the Treaty on the Functioning of the European Union, Article 290
EN - discharge DE - Entlastung FR - décharge	Final approval of how the budget for a specific year has been implemented.	Europarl > Budgetary control
EN - draft estimates DE - Entwurf des Haushaltsvoranschlags FR - projet d'état prévisionnel	The proposed budget of the European Parliament drawn up by the budget rapporteur in a report based on the preliminary draft budget estimates. On the basis of this report, Parliament's plenary adopts the estimates, usually in May. These are then incorporated into the draft budget of the EU, which is amended and adopted by the plenary at the latest in December.	Europarl > Parliaments budget
EN - draft legislative resolution DE - Entwurf einer legislativen Entschließung FR - projet de résolution législative	Part of legislative reports, which contains only a statement as to whether Parliament approves, rejects or proposes amendments to the proposal for a legislative act and any procedural requests.	Rules of Procedure of the European Parliament (Nov. 2023)
EN - early second-reading agreement DE - frühe Einigung in zweiter Lesung FR - accord en deuxième lecture anticipée	In the context of the ordinary legislative procedure, the co-legislators agree on a compromise text after Parliament's first reading position but before the Council's first reading position. The agreement reached is then adopted by the Council (Council's first reading position) and then by the plenary (as Parliament's second reading position).	HANDBOOK ON THE ORDINARY LEGISLATIVE PROCEDURE. A guide to how the European Parliament co-legislates. September 2020

TERM	EXPLANATION	REFERENCE
<p>EN - emergency brake mechanism / emergency brake DE - Bremsmechanismus FR - frein de secours / système de frein</p>	<p>Mechanism provided for in several TFEU articles whereby a Member State may suspend the legislative procedure and refer a proposal to the European Council if it feels that the proposal might affect fundamental aspects of a policy area covered by the mechanism.</p>	<p>UK legislation website 'legislation.gov.uk' > European Union Act 2011 > 2011 c. 12 > Explanatory Notes > Commentary on Sections > Part 1 > Restrictions relating to amendments of TEU or TFEU > Section 4 / Article 48(6)</p>
<p>EN - estimates DE - Haushaltsvoranschlag FR - état prévisionnel</p>	<p>Approximate calculation of revenue and expenditure provided by each institution within the EU budgetary procedure..</p>	<p>Financial Regulation, Article 36</p>
<p>EN - explanatory memorandum DE - Begründung FR - exposé des motifs</p>	<p>Document that accompanies Commission legislative proposals, which explains the proposal in a maximum of 15 pages on things such as strategic objectives pursued, options examined, results of the public consultations, main findings of the impact assessment, and which is sent together with the latter to the co-legislators, not having a legal value nor being published in the Official Journal.</p>	<p>EU Vocabularies</p>
<p>EN - explanatory statement DE - Begründung FR - exposé des motifs</p>	<p>The explanatory statement explains the position described in the main part of reports. The explanatory statement is the responsibility of the rapporteur and is not to be put to the vote. It must, however, accord with the text of the motion for a resolution as adopted and any amendments proposed by the committee. The explanatory statement may be accompanied by a financial statement the magnitude of any financial impact of the report and its compatibility with the multiannual financial framework.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
<p>EN - financial statement DE - Finanzbogen FR - fiche financière</p>	<p>A statement in reports which establishes the magnitude of any financial impact of the report and its compatibility with the multiannual financial framework.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>

TERM	EXPLANATION	REFERENCE
EN - first-reading agreement DE - Einigung in erster Lesung FR - accord en première lecture	<p>Where, in accordance with Article 294(4) of the Treaty on the Functioning of the European Union, the Council has informed Parliament that it has approved Parliament's position, the President, following finalisation in accordance with Rule 203, shall announce in Parliament that the legislative act has been adopted in the wording which corresponds to the position of Parliament</p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - gold-plating DE - Überregulierung / übergenaue Durchführung FR - surtransposition / surréglementation	<p>Transposition of EU legislation, which goes beyond what is required by that legislation, while staying within legality.</p>	OECD iLibrary > Better Regulation Practices across the European Union
EN - implementing act DE - Durchführungsrechtsakt / Vollzugsakt FR - acte d'exécution	<p>Act containing measures for the implementation of a more general act (the "basic act").</p>	Glossary of EU legislation
EN - intergroup DE - interfraktionelle Arbeitsgruppe FR - intergroupe	<p>Individual Members may form Intergroups or other unofficial groupings of Members, to hold informal exchanges of views on specific issues across different political groups, drawing on members of different parliamentary committees, and to promote contact between Members and civil society.</p>	Rules of Procedure of the European Parliament (Nov. 2023)

TERM	EXPLANATION	REFERENCE
<p>EN - internal appeal procedure DE - Verfahren der internen Beschwerde / internes Beschwerdeverfahren FR - voie de recours internes</p>	<p>Rule 177: Internal appeal procedures The Member concerned may lodge an internal appeal with the Bureau within two weeks of notification of the penalty imposed by the President by virtue of Rule 176(1) to (6). Such an appeal shall have the effect of suspending the application of that penalty. The Bureau may, not later than four weeks after the lodging of the appeal or, if it does not meet in that period, at its next meeting, annul, confirm or modify the penalty imposed, without prejudice to the external rights of appeal open to the Member concerned. If the Bureau fails to take a decision within the time limit laid down, the penalty shall be deemed to be null and void.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
<p>EN - interparliamentary delegation DE - interparlamentarische Delegation FR - délégation interparlementaire</p>	<p>Delegations, which maintain relations and exchange information with parliaments in non-EU countries.</p>	<p>Europarl > Types of delegations</p>
<p>EN - joint committee procedure DE - gemeinsames Ausschussverfahren FR - procédure avec commissions conjointes</p>	<p>Rule 58 Joint committee procedure 1. When a question of competence is referred to it pursuant to Rule 211, the Conference of Presidents may decide that the procedure with joint meetings of committees and a joint vote is to be applied, provided that: – by virtue of Annex VI, the matter falls indissociably within the competences of several committees; and – it is satisfied that the question is of major importance. 2. In that event, the respective rapporteurs shall draw up a single draft report, which shall be examined and voted on by the committees involved, under the joint chairmanship of the committee Chairs.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>

TERM	EXPLANATION	REFERENCE
EN - joint motion for a resolution DE - gemeinsamer Entschließungsantrag FR - proposition de résolution commune	<p>A joint motion for a resolution shall replace the motions for resolutions tabled previously by its signatories, but not those tabled by other committees, political groups or Members.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
EN - joint parliamentary committee (JPC) DE - Gemischter Parlamentarischer Ausschuss (GPA) FR - commission parlementaire mixte / commission parlementaire conjointe	<p>Joint parliamentary committees are set up with the parliaments of States that have association agreements with the European Union or of States with which accession negotiations have been initiated. At their meetings, the members of the two delegations (the EP delegation and the third-country parliament delegation) keep each other informed of their respective priorities and the implementation of association agreements. Joint parliamentary committees may make recommendations both to the parliament of the candidate country and to the European Parliament. They monitor candidate countries' progress towards accession to the EU.</p>	<p>Europarl > EP organisation and operation</p>
EN - joint text DE - gemeinsamer Entwurf FR - projet commun	<p>(1) Where Parliament and the Council cannot reach an agreement at first or second reading, the matter goes to "conciliation" (Rule 70). If the Conciliation Committee, composed of members of the Council and an equal number of MEPs (Rule 71), reaches an agreement, it adopts a joint text (Rule 72). This text is then submitted to Parliament and the Council for approval (third reading). (2) The result of the agreement of the Conciliation Committee in the context of the budgetary conciliation.</p>	<p>Europarl > Joint texts</p>
EN - justification DE - Begründung FR - justification	<p>Amendments to proposals for legally binding acts may be accompanied by a short justification. Such justifications shall be the responsibility of the author and shall not be put to the vote.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>

TERM	EXPLANATION	REFERENCE
EN - legal basis DE - Rechtsgrundlage FR - base juridique	Provision of the Treaty which is the basis of EU competence to adopt a measure.	Rules of Procedure of the European Parliament (Nov. 2023)
EN - legislative act / LA DE - Rechtssetzungsakt / RA / Gesetzgebungsakt / GA FR - acte législatif / AL	Legal act adopted by ordinary legislative procedure or special legislative procedure; may be a regulation, directive or decision.	Glossary of EU legislation
EN - legislative report DE - Legislativbericht FR - rapport législatif	Report drawn up by a Member of the European Parliament, working in one of the parliamentary committees, on a proposal for a 'legislative text' presented by the European Commission. The parliamentary committee votes on this report and, possibly, amends it. When the text has been revised and adopted in plenary, Parliament has adopted its position. This process is repeated one or more times, depending on the type of procedure and whether or not agreement is reached with the Council.	HANDBOOK ON THE ORDINARY LEGISLATIVE PROCEDURE. A guide to how the European Parliament co-legislates, September 2020
EN - local assistant DE - örtlicher Assistent FR - assistant local	A local assistant is based in one of the EU Member States and has a contract of employment governed by private law that is concluded with the Member and is subject to national law.	Europarl > Assistants

TERM	EXPLANATION	REFERENCE
<p>EN - major interpellation for written answer DE - große Anfrage zur schriftlichen Beantwortung FR - grandes interpellations avec demande de réponse écrite</p>	<p>Major interpellations shall consist of questions for written answer put to the Council, the Commission or the Vice-President of the Commission/High-Representative of the Union for Foreign Affairs and Security Policy by a political group. The major interpellation shall be of general interest and shall be submitted in writing to the President. It shall not exceed 500 words. Provided that the major interpellation is in accordance with the provisions of the Rules in general, the President shall immediately transmit it to the addressee for a written answer. There shall be maximum 30 major interpellations every year.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
<p>EN - mini-session DE - Minisitzung / Miniplenium FR - mini plénière / mini-session plénière</p>	<p>Two-day plenary session (Wednesday and Thursday) held in Brussels usually six times a year.</p>	<p>European elections > The Members of the European Parliament</p>
<p>EN - minority position DE - Minderheitenansicht FR - opinion minoritaire</p>	<p>Where the committee's opinion is not unanimous the report shall also give a summary of the minority opinion. Minority opinions shall be expressed when the vote on the text as a whole is taken and may, at the request of their authors, be the subject of a written declaration not exceeding 200 words in length, annexed to the explanatory statement. <i>Previously known as 'minority opinion'.</i></p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
<p>EN - motion for a resolution DE - Entschließungsantrag FR - proposition de résolution</p>	<p>The part-session agenda indicates whether statements by the Council, the Commission or the European Council (Rule 132), and oral questions to the Council and the Commission (Rule 136), will be followed by a vote on a motion for a resolution. Debates on cases of breaches of human rights, democracy and the rule of law (Rule 144), amongst others, may be wound up with a resolution. These texts are generally tabled by a committee, a political group or Members reaching at least the low threshold.</p>	<p>Europarl > Motions for resolutions put to the vote in plenary</p>

TERM	EXPLANATION	REFERENCE
EN - motion of censure DE - Misstrauensantrag FR - motion de censure	Parliament can call on the Commission to resign during its period in office. This is called a 'motion of censure'. If such a motion is carried, the members of the Commission shall resign as a body and the High Representative of the Union for Foreign Affairs and Security Policy shall resign from the duties that he carries out in the Commission.	Europarl > European Parliament > Powers
EN - national transposition measure / transposition measure DE - nationale Umsetzungsmassnahme / Umsetzungsmassnahme FR - mesure nationale de transposition / mesure de transposition	Texts officially adopted by the authorities in a Member State to incorporate the provisions in a directive into national law. <i>Previously known as 'national implementing measure'.</i>	EUR-Lex > National transposition
EN - non-attached Member DE - fraktionsloses Mitglied FR - député non inscrit	Some Members do not belong to any political group and are known as non-attached Members.	Europarl > Political groups
EN - non-legislative report DE - nichtlegislativer Bericht FR - rapport non législatif	Reports drawn up by Parliament on its own initiative, within the parliamentary committee responsible. By adopting these texts, Parliament addresses the other European institutions and bodies, the national governments, or indeed third countries, with the aim of drawing attention to a specific matter and eliciting a response. Although they have no legislative value, these initiatives are founded on a parliamentary legitimacy which may well convince the Commission to come up with proposals on the matter concerned.	Europarl > About Parliament > Organisation and work > How plenary works
EN - one-minute speech DE - Ausführung von einer Minute FR - intervention d'une minute	For a period of not more than 30 minutes during the first sitting of each part-session, the President shall call Members who wish to draw Parliament's attention to a matter of political importance to speak. Speaking time for each Member shall not exceed one minute. The President may allow a further such period later during the same part-session.	Rules of Procedure of the European Parliament (Nov. 2023)

TERM	EXPLANATION	REFERENCE
EN - opinion DE - Stellungnahme FR - avis	<p>If the committee to which a matter was first referred wishes to hear the views of another committee, or if another committee wishes to make known its views to the committee to which a matter was first referred, such committees may ask the President in accordance with Rule 210(2) for one committee to be named as the committee responsible and the other as the opinion-giving committee. The opinion giving committee may appoint a rapporteur for opinion from among its members or permanent substitutes or send its views in the form of a letter from the Chair.</p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - opinion-giving committee DE - mitberatender Ausschuss FR - commission saisie pour avis	<p>If the committee to which a matter was first referred wishes to hear the views of another committee, or if another committee wishes to make known its views on the report of the committee to which a matter was first referred, such committees may ask the President in accordance with Rule 188(3), for one committee to be named as the committee responsible and the other as the committee asked for an opinion.</p> <p><i>Previously known as 'committee asked for an opinion'.</i></p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - opt-out clause / opt-out provision / opt-out DE - Nichtbeteiligungsklausel / Opt-out-Klausel FR - clause d'exemption / disposition dérogatoire / (clause de) non-participation	<p>An exemption granted to a country that does not wish to join the other Member States in a particular area of Community cooperation.</p>	Glossary of EU legislation
EN - oral amendment DE - mündlicher Änderungsantrag FR - amendement oral	<p>On a proposal from the President, an oral amendment, or any other oral modification, shall be treated in the same way as an amendment not made available in all the official languages.</p>	Rules of Procedure of the European Parliament (Nov. 2023)

TERM	EXPLANATION	REFERENCE
EN - orange card DE - orange Karte FR - carton orange	<p>When the Commission introduces a new legislative proposal, it is sent to national parliaments. If a majority of those bodies find the draft legislation does not comply with the subsidiarity principle, the Commission must re-examine the proposal. If it retains the proposal, the Commission must justify its position by means of a reasoned opinion. If Council and Parliament vote against the proposal during the first reading, it will be abandoned.</p>	Europarl > Legislative procedure > Glossary
EN - ordinary legislative procedure / OLP DE - ordentliches Gesetzgebungsverfahren FR - procédure législative ordinaire	<p>The ordinary legislative procedure consists of the joint adoption of legislative acts by the European Parliament and the Council of the European Union, in general, following a proposal from the European Commission.</p>	Glossary of EU legislation
EN - own-initiative report / INI report DE - Initiativbericht FR - rapport d'initiative	<p>A committee intending to draw up a non-legislative report or a report under Rule 46 or 47 on a subject within its competence on which no referral has taken place, may do so only with the authorisation of the Conference of Presidents.</p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - Parliament position DE - Standpunkt des Parlaments FR - position du Parlement	<p>Under the ordinary legislative procedure, the European Parliament adopts its position at first reading on the basis of the proposal presented by the Commission. If the position is not approved by the Council, the European Parliament may adopt its position at second reading by adopting amendments to the Council position. As a general rule, EP positions take the form of consolidated texts. The first and second reading positions are forwarded to the Council and the Commission and serve as a basis for further steps in the ordinary legislative procedure.</p>	Europarl > Parliament positions
EN - parliamentary committee DE - Ausschuss des Parlaments / parlamentarischer Ausschuss FR - commission parlementaire	<p>In order to do the preparatory work for Parliament's plenary sittings, the Members are divided up among a number of specialised standing committees. Parliament can also set up sub-committees and special temporary committees to deal with specific issues, and is empowered to create formal committees of inquiry under its supervisory remit to investigate allegations of maladministration of EU law.</p>	Europarl > Committees

TERM	EXPLANATION	REFERENCE
EN - parliamentary cooperation committee DE - Ausschuss für parlamentarische Kooperation / Parlamentarischer Kooperationsausschuss /PKA FR - commission parlementaire de coopération	Parliamentary cooperation committees are set up pursuant to a cooperation agreement between the European Union (EU) and the third country concerned. Parliamentary cooperation committees collaborate with the States involved in the European Neighbourhood Policy and the States which have signed a strategic partnership agreement with the EU.	Europarl > Delegations
EN - parliamentary question DE - parlamentarische Anfrage FR - question parlementaire	Question addressed by Members of the European Parliament to other European Union Institutions and bodies and which is a direct form of parliamentary scrutiny of other EU institutions and bodies.	European Parliament > Plenary
EN - parliamentary term DE - Wahlperiode FR - législature	The parliamentary term runs concurrently with the Members' term of office, namely five years.	Rules of Procedure of the European Parliament (Nov. 2023)
EN - part-session DE - Tagung FR - période de session	The part-session shall be the meeting of Parliament convened as a rule each month and subdivided into daily sittings.	Rules of Procedure of the European Parliament (Nov. 2023)
EN - point of order DE - Bemerkung zur Anwendung der Geschäftsordnung / Wortmeldung zur Geschäftsordnung FR - rappel au règlement intérieur	Rule 195: Points of order 1. Members may be allowed to speak in order to draw the attention of the President to any failure to comply with Parliament's Rules of Procedure. They shall first specify to which Rule they are referring. 2. A request to raise a point of order shall take precedence over all other requests to speak or procedural motions.	Rules of Procedure of the European Parliament (Nov. 2023)

TERM	EXPLANATION	REFERENCE
EN - political group DE - Fraktion FR - groupe politique	<p>The Members of the European Parliament sit in political groups – they are not organised by nationality, but by political affiliation. There are currently 7 political groups in the European Parliament. 25 Members are needed to form a political group, and at least one-quarter of the Member States must be represented within the group. Members may not belong to more than one political group.</p>	Europarl > Political groups
EN - preliminary draft budget estimates DE - Vorentwurf des Haushaltsvoranschlags FR - avant-projet d'état prévisionnel budgétaire	<p>The procedure for drawing up Parliament's budget generally starts in February with a proposal from the Secretary-General, who defines the priorities and the resources for the following year. On this basis, Parliament's Bureau adopts the so-called preliminary draft estimates and submits them to the Committee on Budgets.</p>	Europarl > Parliament's budget
EN - preparatory act DE - vorbereitender Rechtsakt FR - acte préparatoire	<p>Documents used to prepare EU legislation, produced during the various stages of the legislative and budgetary process.</p>	EU > EU Preparatory acts
EN - principle of proportionality DE - Grundsatz der Verhältnismäßigkeit / Grundsatz der Subsidiarität FR - principe de proportionnalité	<p>Principle under which the content and form of Union action does not exceed what is necessary to achieve the objectives of the Treaties.</p>	Consolidated version of the Treaty on European Union, Article 5
EN - principle of subsidiarity DE - Subsidiaritätsprinzip FR - principe de subsidiarité	<p>The principle of subsidiarity is defined in Article 5 of the Treaty on European Union. It ensures that decisions are taken as closely as possible to the citizen and that constant checks are made to verify that action at Union level is justified in light of the possibilities available at national, regional or local level. Specifically, it is the principle whereby the Union does not take action (except in the areas that fall within its exclusive competence), unless it is more effective than action taken at national, regional or local level. It is closely bound up with the principle of proportionality, which requires that any action by the Union should not go beyond what is necessary to achieve the objectives of the Treaties.</p>	Glossary of EU legislation

TERM	EXPLANATION	REFERENCE
EN - priority question DE - Anfrage mit Vorrang FR - question prioritaire	Questions which require an immediate answer but not detailed research. Priority questions are to be answered within three weeks of being forwarded to the addressees. Each Member may table one priority question each month.	Rules of Procedure of the European Parliament (Nov. 2023)
EN - procedural motion DE - Antrag zum Verfahren FR - motion de procédure	Procedural motions may concern the following matters: (a) referral back to committee (Rule 198); (b) the closure of a debate (Rule 199); (c) the adjournment of a debate or vote (Rule 200); or (d) the suspension or closure of the sitting (Rule 201).	Rules of Procedure of the European Parliament (Nov. 2023)
EN - Quaestor DE - Quästor FR - questeur	The five Quaestors are responsible for administrative and financial matters directly concerning Members and their working conditions.	Europarl > About Parliament > Organisation and work > Political bodies > College of Quaestors
EN - question for oral answer with debate DE - Anfrage zur mündlichen Beantwortung mit Aussprache FR - question avec demande de réponse orale suivie d'un débat	Questions may be put to the Council or the Commission by by a committee, a political group or Members reaching at least the low threshold with a request that they be placed on the agenda of Parliament. Such questions shall be submitted in writing to the President who shall immediately refer them to the Conference of Presidents.	Rules of Procedure of the European Parliament (Nov. 2023)
EN - question for written answer DE - Anfrage zur schriftlichen Beantwortung FR - question avec demande de réponse écrite	Any Member, a political group or a committee may put questions for written answer to the President of the European Council, to the Council, to the Commission or to the Vice-President of the Commission / High Representative of the Union for Foreign Affairs and Security Policy.	Rules of Procedure of the European Parliament (Nov. 2023)

TERM	EXPLANATION	REFERENCE
EN - Question Time DE - Fragestunde FR - heure des questions	<p>Question Time with Commissioners may be held at each part-session for a duration of up to about 90 minutes on one or more themes to be decided upon by the Conference of Presidents in advance, and at the latest on the Thursday before the relevant part-session. Question Time may also be held with the President of the European Council, with the Presidency of the Council, with the President of the Commission, with the Vice-President of the Commission/High Representative of the Union for Foreign Affairs and Security Policy and with the President of the Eurogroup.</p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - quorum DE - Beschlussfähigkeit / Quorum FR - quorum	<p>A quorum (minimum number of Members who must be present in order for the result of a vote to be valid) exists when one third of the component Members of Parliament are present in the Chamber.</p>	Europarl > How plenary works
EN - rapporteur DE - Berichterstatter FR - rapporteur	<p>A member or permanent substitute of a parliamentary committee appointed to prepare a report.</p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - rapporteur for the opinion DE - Verfasser der Stellungnahme FR - rapporteur pour avis	<p>In the case of documents of a legislative nature within the meaning of Rule 43(1), the opinion shall consist of amendments to the text referred to the committee accompanied where appropriate by short justifications. Such justifications shall be the responsibility of the rapporteur for the opinion and shall not be put to the vote. If necessary the committee asked for an opinion may submit a short written justification for the opinion taken as a whole.</p> <p><i>Previously known as 'draftsman'.</i></p>	Rules of Procedure of the European Parliament (Nov. 2023)

TERM	EXPLANATION	REFERENCE
<p>EN - reasoned opinion / RO DE - begründete Stellungnahme / mit Gründen versehene Stellungnahme FR - avis motivé</p>	<p>Opinion sent by a national parliament to Presidents of the European Parliament, the Council and the Commission, stating why it considers that a draft legislative act does not comply with the principle of subsidiarity.</p>	<p>Consolidated version of the Treaty on the Functioning of the European Union, Protocol No 2 on the application of the principles of subsidiarity and proportionality, Article 6</p>
<p>EN - recast / recasting DE - Neufassung FR - refonte</p>	<p>Recasting consists in the adoption of a new legal act which incorporates in a single text both the substantive amendments which it makes to an earlier act and the unchanged provisions of that act. The new legal act replaces and repeals the earlier act.</p>	<p>Interinstitutional Agreement of 28 November 2001 on a more structured use of the recasting technique for legal acts. OJ C 77/2002</p>
<p>EN - recommendation for second reading DE - Empfehlung für die zweite Lesung FR - recommandation pour la deuxième lecture</p>	<p>In a legislative procedure at the committee stage of the second reading, the committee responsible shall submit a recommendation for second reading proposing the approval, amendment or rejection of the position adopted by the Council. The recommendation shall include a short justification for the decision proposed. The recommendations for second reading submitted by parliamentary committees are equivalent to an explanatory statement in which the committee justifies its position in relation to the Council's position. There is no vote on these texts.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
<p>EN - regulatory procedure with scrutiny / PRAC DE - Regelungsverfahren mit Kontrolle FR - procédure de réglementation avec contrôle / PRAC</p>	<p>Committee procedure which allows the legislator (i.e. the European Parliament and the Council) to oppose the adoption by the European Commission of draft implementing measures where it indicates that the draft exceeds the implementing powers provided for in the basic instrument, or that the draft is incompatible with the aim or the content of that instrument or fails to respect the principles of subsidiarity or proportionality.</p>	<p>EUR-Lex > Regulation (EC) No 1137/2008</p>

TERM	EXPLANATION	REFERENCE
EN - report DE - Bericht FR - rapport	<p>Once a draft report has been presented to the committee, members are given the chance to propose amendments before a certain deadline. The amendments will then be discussed and voted upon in the committee. Once a draft report has been amended and a final vote taken, it becomes a report and will then be presented in the plenary session.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
EN - right of initiative DE - Initiativrecht FR - droit d'initiative	<p>In cases where the Treaties confer a right of initiative on Parliament, the committee responsible may decide to draw up an own-initiative report.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
EN - right of petition DE - Petitionsrecht FR - droit de pétition	<p>Any citizen of the European Union and any natural or legal person residing or having its registered office in a Member State shall have the right to address, individually or in association with other citizens or persons, a petition to Parliament on a matter which comes within the European Union's fields of activity and which affects him, her or it directly.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
EN - right of scrutiny DE - Kontrollrecht FR - droit de regard	<p>Where a basic act is adopted under the ordinary legislative procedure, either the European Parliament or the Council may at any time indicate to the Commission that, in its view, a draft implementing act exceeds the implementing powers provided for in the basic act. In such a case, the Commission shall review the draft implementing act, taking account of the positions expressed, and shall inform the European Parliament and the Council whether it intends to maintain, amend or withdraw the draft implementing act.</p>	<p>Regulation (EU) No 182/2011 laying down the rules and general principles concerning mechanisms for control by Member States of the Commission's exercise of implementing powers. Article 11. Right of scrutiny for the European Parliament and the Council.</p>

TERM	EXPLANATION	REFERENCE
<p>EN - roll-call vote / vote by roll call DE - namentliche Abstimmung FR - vote par appel nominal</p>	<p>The roll-call vote is taken using the electronic voting system. Where the latter cannot be used for technical reasons, the roll may be called in alphabetical order, beginning with the name of a Member drawn by lot. The President shall be the last to be called to vote. Voting shall be by word of mouth and shall be expressed by "Yes", "No", or "I abstain". In calculating whether a motion has been adopted or rejected account shall be taken only of votes cast for and against. The President shall establish the result of the vote and announce it. Votes shall be recorded in the minutes of the sitting by political group in the alphabetical order of Members' names, with an indication of how they voted.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
<p>EN - Rules of Procedure / Rules of Procedure of the European Parliament DE - Geschäftsordnung FR - règlement / règlement du Parlement / règlement du Parlement européen</p>	<p>Article 232 of the Treaty on the functioning of the European Union (TFEU) states that the European Parliament shall adopt Rules of Procedure. These are Parliament's internal organisational and operational rules.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
<p>EN - Sakharov Prize for Freedom of Thought / Sakharov Prize DE - Sacharow-Preis für geistige Freiheit / Sacharow-Preis FR - prix Sakharov pour la liberté de l'esprit / prix Sakharov</p>	<p>The Sakharov Prize for Freedom of Thought is awarded each year by the European Parliament. The prize was set up in 1988 to honour individuals or organisations for their efforts on behalf of human rights and fundamental freedoms.</p>	<p>Europarl > Sakharov Prize</p>
<p>EN - separate vote DE - gesonderte Abstimmung FR - vote séparé</p>	<p>Where the committee responsible has tabled a set of amendments to the text with which the report is concerned, the President puts them to the vote collectively, unless a separate vote is requested or unless other amendments have been tabled. A separate vote may also concern a paragraph of a resolution to be put to the vote.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>

TERM	EXPLANATION	REFERENCE
EN - session DE - Sitzungsperiode FR - session	<p>The session shall be the annual period prescribed by the Act of 20 September 1976 and the Treaties.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
EN - shadow rapporteur DE - Schattenberichterstatter FR - rapporteur fictif	<p>The political groups may designate a shadow rapporteur for each report to follow the progress of the relevant report and find compromises within the committee on behalf of the group. Their names shall be communicated to the committee Chair. The committee, on a proposal from the coordinators, may in particular decide to involve the shadow rapporteurs in seeking an agreement with the Council in ordinary legislative procedures.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
EN - simplified procedure DE - vereinfachtes Verfahren FR - procédure simplifiée	<p>Simplified procedure 1. Following a first discussion of a proposal for a legislative act, the Chair may propose that it be approved without amendment. Unless members or a political group or groups reaching at least the medium threshold in the committee object, the proposed procedure shall be deemed to have been approved.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
EN - sitting DE - Plenarsitzung / Sitzung FR - séance plénière / séance	<p>The part-session shall be the meeting of Parliament convened as a rule each month and subdivided into daily sittings. Sittings of Parliament held on the same day shall be deemed to be a single sitting.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>

TERM	EXPLANATION	REFERENCE
EN - special committee DE - Sonderausschuss FR - commission spéciale	Parliament may at any time set up temporary committees on specific issues. These special committees have a 12-month mandate, which may be extended.	Europarl > Committees
EN - split vote DE - getrennte Abstimmung FR - vote par division	Where the text to be put to the vote contains two or more provisions or references to two or more points or lends itself to division into two or more parts having a distinct meaning and/or normative value, a split vote may be requested by a political group or Members reaching at least the low threshold.	Rules of Procedure of the European Parliament (Nov. 2023)
EN - standing committee DE - ständiger Ausschuss / ständiger Fachausschuss FR - commission permanente / commission permanente spécialisée	Members of the European Parliament are divided up among 20 specialised standing committees that instruct legislative proposals through the adoption of reports, propose amendments to plenary and appoint a negotiation team to conduct negotiations with the Council on EU legislation. They also adopt own-initiative reports, organise hearings with experts and scrutinise the other EU bodies and institutions.	Europarl > Committees
EN - structured consultation DE - strukturierte Konsultation FR - concertation structurée	The Conference of Presidents shall be responsible for organising structured consultation with European civil society on major topics. This may include holding public debates, open to participation by interested citizens, on subjects of general European interest.	Rules of Procedure of the European Parliament (Nov. 2023)

TERM	EXPLANATION	REFERENCE
EN - subcommittee DE - Unterausschuss FR - sous-commission	<p>Subject to prior authorisation by the Conference of Presidents, a standing or special committee may, in the interests of its work, appoint one or more subcommittees, at the same time determining their composition and their areas of responsibility, which must fall within the areas of responsibility of the parent committee. Subcommittees shall report to their parent committee.</p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - substitute DE - Stellvertreter FR - suppléant	<p>The political groups and the non-attached Members may appoint a number of substitutes for each committee which shall not exceed the number of full members that the political group or the non-attached Members are entitled to appoint in the committee.</p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - trilogue DE - Trilog FR - trilogue	<p>Tripartite meeting between the European Parliament, the Council and the Commission in the context of negotiations during the ordinary legislative procedure.</p> <p><i>The alternative 'trialogue' is only possible in a more informal setting.</i></p>	Rules of Procedure of the European Parliament (Nov. 2023)
EN - verbatim report / verbatim report of the proceedings DE - ausführlicher Sitzungsbericht FR - compte rendu in extenso / CRE	<p>A verbatim report of the proceedings of each sitting shall be drawn up as a multilingual document in which all oral contributions appear in their original language.</p>	Rules of Procedure of the European Parliament (Nov. 2023)

TERM	EXPLANATION	REFERENCE
<p>EN - verification of credentials DE - Prüfung der Mandate FR - vérification des pouvoirs</p>	<p>Members whose election has been notified to Parliament shall declare in writing, before taking their seat in Parliament, that they do not hold any office incompatible with that of Member of the European Parliament [...]. On the basis of a report by the committee responsible, Parliament shall verify credentials without delay and rule on the validity of the mandate of each of its newly elected Members and also on any disputes referred to it pursuant to the provisions of the Act of 20 September 1976, other than those which, under that Act, fall exclusively under the national provisions to which that Act refers.</p>	<p>Rules of Procedure of the European Parliament (Nov. 2023)</p>
<p>EN - written declaration <i>(no longer existing)</i> DE - schriftliche Erklärung FR - déclaration écrite</p>	<p>According to the former Rules of Procedure (2014-2019), a written declaration was a text of a maximum of 200 words relating exclusively on a matter falling within the competence of the European Union. They did not, however, bind Parliament, that is, they could not be considered as an act of the Parliament representing its position, but only those of its authors and signatories.</p> <p><i>In the framework of the general revision of the Rules of Procedure, adopted on 13 December 2016, Rule 136 was deleted. Written declarations have ceased to exist.</i></p>	<p>Rules of Procedure of the European Parliament (July 2014), Rule 136</p>
<p>EN - yellow card DE - gelbe Karte FR - carton jaune</p>	<p>When the Commission introduces a new legislative proposal, it is sent to national parliaments. If a third of them find the draft legislation does not comply with the subsidiarity principle, the Commission has to review the proposal and decide whether to keep, amend or withdraw it and to justify its decision.</p>	<p>Europarl > Legislative procedure > Glossary</p>

TERMINOLOGY AND DOCUMENTS: RESOURCES AND DATABASES



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USEFUL RESOURCES



Rules of Procedure of the European Parliament (Nov. 2023)



Treaty on European Union



Treaty on the Functioning of the European Union



Glossary of EU Legislation



Handbook on the ordinary legislative procedure



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TERMINOLOGY FOR PARLIAMENTARY WORK

